



ZECA School of Arts and Technology

1249 Hargett Street, Jacksonville, NC 28560

School-Wide Title I

Parent and Family Engagement 2019-2020

The board of directors recognizes the value of family engagement in a child's academic success and believes that the education of children is an ongoing cooperative partnership between the home and the school. Parents and other family members are their child's first teachers; therefore, the continued involvement of parents and family members in the educational process is most important in fostering and improving educational achievement. ZECA School of Arts and Technology and our board of directors encourage parents to become involved in the design and implementation of the Title I program and activities in order to help students learn the state rigorous curriculum and meet state and local achievement standards.

ZECA School of Arts and Technology expects for families to participate in the educational development of their child using regular, two-way communication involving student learning and other school activities. It's the goal of ZECA School of Arts and Technology to create an environment conducive to providing families the opportunity to:

1. Allow parents and family members to play a role in helping their child to learn.
2. Encourage families to be actively involved in the educational process.
3. Utilize activities that support parent and family engagement.

PURPOSE AND OPERATION OF TITLE I PROGRAM

The Title I program is a federally supported program that offers assistance to educationally and economically disadvantaged children to help ensure they receive an equitable, high quality, well-rounded education and meet the school system's challenging academic standards. The Title I program provides instructional activities and supportive services to eligible students over and above those provided by the regular school program.

ANNUAL MEETING AND PROGRAM EVALUATION

Each year in November, ZECA School of Arts and Technology will invite parents of students participating in Title I programs to a meeting to explain parental rights, discuss the programs and activities to be provided with Title I funds, and solicit input on the Title I program and this policy. In addition, school officials will provide parents and family members a meaningful opportunity annually to evaluate the content and effectiveness of the Title I programs and the parent and family engagement policies and plans. Information collected from these proceedings will be used to revise Title I programs and parent and family engagement plans. Parents will be notified of the meeting by Facebook, School Info App and automated phone call.

PARENT AND FAMILY ENGAGEMENT EFFORTS

The board believes that the involvement of Title I parents and family members in the design and implementation of the Title I program will increase the effectiveness of the program and contribute significantly to conduct outreach to parents and family members and involve them in activities throughout the school year.

School officials shall invite appropriate school personnel from private schools to consult on the design and development of its programs in order to provide equitable services to students enrolled in private schools. The superintendent or designee will establish procedures to achieve timely and meaningful consultation with private school officials in accordance with federal law.

In accordance with Every Student Succeeds Act of 2015, Title I Section 118(2), ZECA School of Arts and Technology will:

1. Involve parents and family members in the joint development of the Title I program and school support and improvement plan and the process of school review and improvement by including parents on the school advisory committee and any committees that review the Title I program;
 - A parent advisory committee will be implemented. Parents will be given an opportunity to join the committee yearly. One person from the parent advisory committee will set on the School Improvement Plan. Information about Title I and school improvement will be discussed during parent advisory committee meetings.
2. Provide coordination, technical assistance, and other support from various central office departments necessary to assist and build the capacity of all participating schools in planning and implementing effective parent and family engagement activities that are designed to improve student academic achievement and school performance;
 - The parent advisory committee will discuss effective parent and family engagement activities designed to improve student academics and performance. The Director or his/her appointee will be the school representative on the parent advisory meeting. This person will assist in the coordination and provide support to build capacity in the planning of effective parent and family activities.
3. Coordinate and integrate parent and family engagement strategies in the Title I program to the extent feasible and appropriate with parental engagement strategies established in other federal, state, and local laws and programs;
 - Family engagement strategies in the Title I will be added as a plan/policy to all other federal, state, and local programs.
4. Conduct, with the meaningful involvement of parents, conduct an annual evaluation of the content and effectiveness of the school system parent and family engagement policies and program in improving the academic quality of the school and assisting students to meet the school system's academic standards;
 - Annually, the school will complete a program evaluation by reviewing workshop feedback, meeting agendas, and assess attendance to planned events. The internal program evaluation results will be shared at the annual parent meeting for feedback on improvement and necessary changes.
5. Provide parents with a description and explanation of the curriculum at use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards.
 - Parent Orientation is held annually. The orientation will include information on curriculum, assessments and achievement levels. Parent workshops will be provided throughout the year on topics covering A+ curriculum, state testing, and formative assessments.
6. If requested by parents, the school will offer opportunities for regular meetings to formulate suggestions and to participation of parents, as appropriate, in making decisions that are related to the education of the education of their children and respond to any suggestions as soon as practicably possible.
 - Quarterly mandatory parent-teacher conferences are held to discuss decisions related to education of their child. Parents may call and request additional meetings.

SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

As a component of the parent and family engagement policy, the school shall jointly develop with parents a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards.

1. ZECA's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children to meet the challenging State standards.
 - Parents will communicate regularly with their child's teacher(s), phone, face-to-face, and/or email to stay informed of the child's academic progress.
 - Check and sign their child's Z.E.C.A. agenda each night.
 - Encourage their child to read for 30 minutes each night.
 - Donate 40 hours of volunteer time and attend parent workshops.
 - Be an advocate for their child, to ensure that he/she is receiving a quality education.
2. Address the importance of communication between teachers and parents on an ongoing basis.
 - a. Mandatory parent-teacher conferences will be held quarterly with a minimum of four conferences per year. Conferences are scheduled as part of the school calendar.
 - b. Progress reports are sent home quarterly by bookbag and shared again at parent-teacher conferences.
 - c. Parents may volunteer and observe classroom activities by contacting the school secretary or by sending a request via ClassDojo or email. Monthly volunteer announcements are sent home to notify parents of upcoming activities.

BUILDING CAPACITY FOR INVOLVEMENT

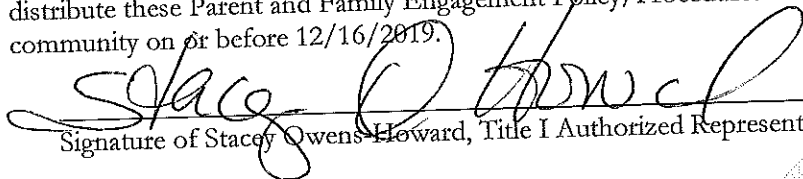
To ensure effective involvement of parents and to support a partnership with the school, parents, and the community to improve student academic achievement, the school;

1. Shall provide to assistance to parents in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of Title I, and how to monitor a child's progress and work with educators to improve the achievement of their children.
 - Z.E.C.A. will hold monthly parent trainings sessions for 2 hours which will be credited to their required 40 volunteer hours.
2. Shall provide materials and training to help parents to work with their children to improve their children's achievement, as appropriate, to foster parental involvement by training parents on the following topics:
 - Homework Success
 - School Success
 - Alcohol, Drugs, and Tobacco
 - Career and College
 - Today's Technology
 - Parenting with a Vision Part 1
 - Parenting with a Vision Part 2
 - Mental Health the New Public Enemy of Title I Schools
 - E.O.G.'s and Me
3. Shall educate teachers, specialized instructional support personnel, dean, director, and teacher assistants with the assistance of parents, in the value and utility of contributions of parent, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school
 - This will be accomplished by sharing information and professional development sessions.
4. Shall ensure that information related to school and parent programs, meetings, and other activities is sent to parents in a format and, to the extent practicable, in a language the parents can understand.
 - This will be accomplished by providing the policy annually at parent orientation, available on school's website, and will be in language reflective of the school's population.

ADOPTION

The ZECA, School of Arts and Technology Parent and Family Engagement Policy/Procedures have been developed/revised jointly with and agreed upon with parents as evidenced by meeting minutes.

The Parent and Family Engagement Policy/Procedures were developed/revised by ZECA, School of Arts and Technology on 11/20/2019 and will be in effect for the period of 2019-20 school year. The school will distribute these Parent and Family Engagement Policy/Procedures to all parents and make it available to the community on or before 12/16/2019.


Signature of Stacy Owens Howard, Title I Authorized Representative

Date

DRAFT